

# Archway Arete PSO Board Meeting

## August 14, 2019

### Officers:

- President: Nicole Burns
- Vice-president: Sirrinna Pabin
- Secretary: LeAnn Allgood
- Treasurer: Toni Allan

### Headmaster:

- Neil Gillingham

### Committee Chairs:

- Teacher Appreciation: Emily Naaktgeboren
- Community Ambassador: Emily Naaktgeboren
- Dads club: Scott Pabin
- Lunch Program: Tiffany Wright
- Passive Revenue Generating: Beth Goulden
- Events: Misty Weigle
- Uniform: Deann Carpenter (absent)
- Charger Nights: Kendra Olszowka (absent)
- Social media: Jenny Reynolds (absent)
- Library: Jonna Copalman (absent)

**Others present:** Jessica Vaughn, academy giving

**Meeting called to order:** 8:07 AM, Nicole Burns

### Old Business

- 2018/19 academic year “penny war” generated over \$2000
  - consider doing again 2019/2020 academic year
  - Nicole Burns proposed using these funds for a quiet corner space, to include turf, benches, games, and sports balls. Additional funds can be used for netting over breezeway, which will prevent sports balls from getting stuck.
    - >51% of board members were in attendance, and approved proposed spending plan

### Officer/Committee Chair updates

Treasurer Update—Toni Allan

- 2018/19 Income/Expenses reviewed
  - incomplete reconciliation from Josten's yearbook sales
  - new, more detailed expense coding will be implemented
  - income/expense will be posted quarterly on PSO tab
  - current reserve PSO funds ~\$9000
  - Toni will attend upcoming Great Hearts treasurer meeting
  - **Nicole Burns requested detailed report on Charger Night proceeds**

#### Passive Revenue Generation Update—Beth Goulden

- Goals=create links to passive revenue options on PSO website, include PRG info on other communications to families
- Other possible PRG sources—invite participants for a bazaar/craft fair
- **Nicole Burns requested date for box top collections set prior to 11/1/19**
- **Nicole Burns requested one new idea for PRG from Beth Goulden**

#### Uniform Exchange Update—Nicole Burns

- Wish list continues to function well

#### Lunch Program Update—Tiffany Wright

- Vendors are mostly unchanged from prior academic year
- Tiffany has expanded descriptions for tasks on sign-up
- Significant minority of students qualify for free/reduced lunch
  - hot lunches are funded by PSO for some qualifying students
  - Generate ideas for providing snacks/lunches for other students who may not qualify based on indicators, but who do not have adequate food for breakfast/lunch

#### Charger Nights Update—Nicole Burns

- Confirm participating businesses
- Consider new partners—Soda Shop, Joe's BBQ, Joe's Farm Grill, Tia Rosa

#### Events Update—Misty Weigle

- First event for 2019/20 will be Daddy/Daughter dance, Fiesta theme
  - Misty has contacted vendors, and has tentative plans for DJ, catering, drinks, dessert, photo booths, balloon twisting, maraca crafts, and possible train rides—overall cost for proposed would be around \$5000.
    - >51% of board members were in attendance, and approved proposed spending plan
- starting this academic year, staff/faculty will volunteer with a minimum of 8 staff per event; Arete prep students will also have the opportunity to volunteer and accrue service hours

- this should significantly increase the support for running these events

#### Dads Club Update—Scott Pabin

- dads club members will be available to help with set up for events
- considering camping event at school
- **Nicole Burns requested one new idea**

#### Community Ambassador Update—Emily Naaktgeboren

- Emily and a few other parents contacted 94 incoming Kindergarten families
  - 5% answered phone call; 3% of voicemails were returned
    - In that process, they were able to identify open spots earlier and then those spots were offered to waitlist families
    - Able to discuss volunteer opportunities

#### Teacher Appreciation Lunch Update—Emily Naaktgeboren

- Emily has created job descriptions to include with sign-ups
- 8/22 is the first lunch and will also serve as an orientation day

#### New Business

- PSO mission reviewed
- PSO tab (when completed) on Archway Arete site will include budget, minutes, events
- Sponsorship opportunities may be available for Archway events—**Nicole Burns will get more information**
- The 'My School Anywhere' program will no longer be used. Boonli has a platform for non-lunch events and payments, which may be an option.
- Other payment platforms might be available for use (Square, PayPal, Venmo)
  - **Toni Allan will get more information**
- PSO orientation scheduled for 8/22/19
- Next PSO Board meeting TBD

Adjournment, 10:06 AM